



**Dubuque**  
COMMUNITY SCHOOLS

»» 2020-2021

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# PARENT-STUDENT HANDBOOK

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## DISTRICT WEBSITE

» [www.dbqschools.org](http://www.dbqschools.org)

The Dubuque Community School District website is the official electronic communication tool for the district. Parents and students will find a variety of helpful, timely information throughout the site, including the following:

- School Calendar
- School Board Policies
- School Board Agendas
- School Delay Info
- Staff Directory
- Calendar of Events
- Lunch Menus
- Registration Schedules
- Open Enrollment Details

Look for frequently used webpages referenced throughout this handbook for your convenience.

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## ASBESTOS NOTICE

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted to determine the extent of and develop solutions for any problems schools may have with asbestos.

To give you some background, asbestos has been used as a building material for many years. Asbestos' properties made it an ideal building material for insulation, sound absorption, decorative plasters, fireproofing, and a variety of miscellaneous uses. EPA began action to limit uses of asbestos products in 1973 and banned most uses of asbestos products as building materials in 1978.

A certified asbestos inspector examines our facilities every year, as required by AHERA. This inspection was completed in January 2019.

The Management Planner has developed an asbestos management plan for our facilities which includes: this notification letter, education and training of our employees, and a set of plans and procedures designed to minimize the disturbance of the asbestos containing materials, and plans for regular monitoring of the asbestos-containing materials.

A copy of the asbestos management plan is available for your inspection in our Buildings and Grounds Offices during regular office hours. All inquiries regarding the plan should be directed to Charlie Clasen, Assistant Manager of Buildings and Grounds, who is our Asbestos Program Manager.

Our intent is not only to comply with, but exceed federal, state and local regulations in this area. Our plan is to take whatever steps are necessary to ensure that our students and employees have a healthy, safe environment in which to learn and work.

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## PUBLIC NOTICE: TITLE IX

The Dubuque Community School District does not discriminate on the basis of sex in admission to or employment in its education programs and activities. Inquiries regarding Title IX and the Title IX regulations can be referred to the designated Title IX Coordinator.

The district is also committed to creating school environments which are free from any form of sexual harassment or discrimination.

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## WEATHER-RELATED INFORMATION

Inclement weather may cause the district to cancel school, delay start times or release early. This decision is based on district-wide conditions, on-site observations and weather reports.

When a schedule change is made due to inclement weather, families will be notified by phone, email and/or text message using the district's mass notification system. The district's inclement weather line (563/552-3035), website ([www.dbqschools.org](http://www.dbqschools.org)), and social media channels ([facebook.com/dbqschools](https://www.facebook.com/dbqschools) and [twitter.com/dbqschools](https://twitter.com/dbqschools)) will also be updated and area television and radio stations will be notified of the change. When a full day is canceled, it is made up at a later date.

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## NOTICE OF NON-DISCRIMINATION

The Dubuque Community School District will not discriminate in its educational activities on the basis of age, ancestry, color, creed, familial status, gender identity, marital status, national origin, physical attributes, physical or mental ability or disability, political belief, political party preference, race, religion, sex, sexual orientation, or socioeconomic status and provides equal access to the Boy Scouts and other designated youth groups.

The Dubuque Community School District offers Career Technical Education (CTE) programs in the following service areas:

- Agricultural Education
- Business Education
- Health Occupations Education
- Family and Consumer Sciences Education
- Industrial Education
- Marketing Education

To be admitted for CTE courses, students must meet the necessary course prerequisites. The district will not discriminate in determining CTE admission and participation. Lack of English language skills will also not be a barrier to admission and participation in the district's CTE programs.

For the full policies, see SCHOOL BOARD POLICIES #1001 AND #1005.

Please direct inquiries about this statement to:

Amy Hawkins  
Dubuque Community Schools  
2300 Chaney Road  
Dubuque, Iowa 52001-3095  
[ahawkins@dbqschools.org](mailto:ahawkins@dbqschools.org)  
563/552-3000

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## ERRORS AND OMISSIONS

The Dubuque Community School District has taken every effort to ensure the accuracy and timeliness of this publication. In the event of a typographical error or omission, the official documented board policy or board action will serve as recognized policy. Some policies may be revised throughout the year.

The most current policies can always be found at:  
**[www.dbqschools.org/schoolboard](http://www.dbqschools.org/schoolboard)**



Fall 2020

Dear Families,

This year, we welcome back our students for the 2020-2021 school year in an unprecedented way as we continue to respond to the COVID-19 pandemic.

As we begin the school year, we do so in a combination of hybrid learning for some students and fully online learning for others. Regardless of the delivery method, our staff of over 1,800 dedicated individuals is ready to welcome students back to learning and provide them with an outstanding educational experience.

In recent months, our public schools have reinforced their role as a cornerstone of our community – not only providing an academic experience, but also serving as a critical provider of meals, healthcare and social-emotional support.

Now, we are committed to providing the safest environment possible as we begin bringing students back to our campuses at a measured pace. We will continue to monitor the COVID-19 situation across our community, and look forward to welcoming students back fully in-person as soon as it is safe to do so.

We know that these times present many challenges for our families and our community. Know that the district, guided by seven dedicated members on the Board of Education, is committed to providing a first-rate educational experience to each and every one of our students. Our work to uncover potential, reduce barriers and meet the needs of our students to ensure their success is never-ending.

In the pages that follow, you will find important information to get the year started on the right foot. This handbook includes federal, state and district policy information, some of which we are required to distribute to you annually. **Please take a moment to review the information in the handbook.**

Lastly, thank you for your continued support of our students, schools and district.

Sincerely,

A handwritten signature in black ink that reads "Stan Rheingans". The signature is fluid and cursive, written in a professional style.

Stan Rheingans  
Superintendent of Schools

# » MISSION + VISION + VALUES

## MISSION

TO DEVELOP  
WORLD-CLASS  
LEARNERS  
AND CITIZENS  
OF CHARACTER  
IN A SAFE AND  
INCLUSIVE  
LEARNING  
COMMUNITY

## VISION

Unfolding the potential of every student by empowering the teacher/student relationship through:

- promoting the roles and responsibilities we all have in the 21st-century learning process;
- removing barriers;
- creating an environment where character and citizenship count;
- leveraging content knowledge to become critical thinkers and problem solvers; and
- providing multiple pathways to unlocking student potential.

## VALUES

The Board of Education values:

- Essential skills of digital-age literacy, inventive thinking, effective communication, and high productivity
- Innovative programming options
- Extra-curricular activities and character development
- Building leadership capacity for all employees
- Community engagement and multiple ways of communication
- Being transparent, ethical, equitable and using resources wisely

**Want to see the MISSION, VISION and VALUES come to life?**

Look no further than the district's strategic plan. Online now at [www.dbqschools.org/strategicplan](http://www.dbqschools.org/strategicplan).

# » DISTRICT STAFF

## BOARD OF EDUCATION

Please see [www.dbqschools.org/schoolboard](http://www.dbqschools.org/schoolboard) for a current list of board members and officers.

### Looking for someone?



Find an up-to-date listing of district contacts for administrative and curricular areas online at: [www.dbqschools.org/contact](http://www.dbqschools.org/contact)

OR



If you are unsure who to contact for more information on a particular topic, call the main district office at **562/552-3000** to be directed to the appropriate staff member.

## EXECUTIVE STAFF

### EDUCATIONAL LEADERSHIP

EXECUTIVE DIRECTOR OF ELEMENTARY EDUCATION  
Cindy Steffens

EXECUTIVE DIRECTOR OF SECONDARY EDUCATION  
Mark Burns

EXECUTIVE DIRECTOR OF SPECIAL EDUCATION  
Brenda Duvel

EXECUTIVE DIRECTOR OF STUDENT SERVICES  
Shirley Horstman

### OPERATIONAL LEADERSHIP

CHIEF FINANCIAL OFFICER  
Kevin Kelleher

CHIEF HUMAN RESOURCES OFFICER  
Amy Hawkins

CHIEF COMMUNICATION OFFICER  
Mike Cyze

CHIEF TECHNOLOGY OFFICER  
Coby Culbertson

# » SCHOOL DIRECTORY

## ELEMENTARY SCHOOLS (Grades PreK-5)

### Audubon Elementary School

605 Lincoln Avenue  
Dubuque, IA 52001  
www.audubon.dbqschools.org

P: 563/552-3300 | F: 563/552-3301

**Principal:** Ed Glaser

**Secretary:** Deb Rausch

### Bryant Elementary School

1280 Rush Street  
Dubuque, IA 52003  
www.bryant.dbqschools.org

P: 563/552-3400 | F: 563/552-3401

**Principal:** Megan Richardson

**Secretary:** Tara Franklin

### Carver Elementary School

2007 Radford Road  
Dubuque, IA 52002  
www.carver.dbqschools.org

P: 563/552-4500 | F: 563/552-4501

**Principal:** Andy Peterson

**Secretary:** Becky Neumann

### Eisenhower Elementary School

3170 Spring Valley Road  
Dubuque, IA 52001  
www.eisenhower.dbqschools.org

P: 563/552-3500 | F: 563/552-3501

**Principal:** Andy Ferguson

**Secretary:** Julie Banigan

### Fulton Elementary School

2540 Central Avenue  
Dubuque, IA 52001  
www.fulton.dbqschools.org

P: 563/552-3650 | F: 563/552-3651

**Principal:** Chris Nugent

**Secretary:** Tracy Grant

### Hoover Elementary School

3259 St. Anne Drive  
Dubuque, IA 52001  
www.hoover.dbqschools.org

P: 563/552-3700 | F: 563/552-3701

**Principal:** Kathleen Walech-Haas

**Secretary:** Jessica Hohmann

### Irving Elementary School

2520 Pennsylvania Avenue  
Dubuque, IA 52001  
www.irving.dbqschools.org

P: 563/552-3800 | F: 563/552-3801

**Principal:** Susan Meehan

**Secretary:** Carrie Welu

### Kennedy Elementary School

2135 Woodland Drive  
Dubuque, IA 52002  
www.kennedy.dbqschools.org

P: 563/552-3900 | F: 563/552-3901

**Principal:** Nicholas Hess

**Secretary:** Karrie Moeller

### Lincoln Elementary School

555 Nevada Street  
Dubuque, IA 52001  
www.lincoln.dbqschools.org

P: 563/552-4050 | F: 563/552-4051

**Principal:** Megan Elsinger

**Secretary:** Elizabeth Olsen

### Marshall Elementary School

1450 Rhombert Avenue  
Dubuque, IA 52001  
www.marshall.dbqschools.org

P: 563/552-4100 | F: 563/552-4101

**Principal:** Sheila Schmidt

**Secretary:** Sarah Pfab

### Prescott Elementary School

1151 White Street  
Dubuque, IA 52001  
www.prescott.dbqschools.org

P: 563/552-4200 | F: 563/552-4201

**Principal:** Vicki Sullivan

**Secretary:** Jawanza Woods

### Sageville Elementary School

12015 Sherrill Road  
Dubuque, IA 52002  
www.sageville.dbqschools.org

P: 563/552-4300 | F: 563/552-4301

**Principal:** Erik Johnson

**Secretary:** Karen Bahl

### Table Mound Elementary School

100 Tower Drive  
Dubuque, IA 52003  
www.tablemound.dbqschools.org

P: 563/552-4400 | F: 563/552-4401

**Principal:** Matthew Hull

**Secretary:** Julie Koontz

## MIDDLE SCHOOLS (Grades 6-8)

### Jefferson Middle School

1105 Althausen Avenue  
Dubuque, IA 52001  
www.jefferson.dbqschools.org

P: 563/552-4700 | F: 563/552-4701

**Principal:** Kelly Molony

**Secretary:** Judy Sheridan

### Roosevelt Middle School

2001 Radford Road  
Dubuque, IA 52002  
www.roosevelt.dbqschools.org

P: 563/552-5000 | F: 563/552-5001

**Principal:** Jeff Johll

**Secretary:** Terri Kluesner

### Washington Middle School

51 North Grandview Avenue  
Dubuque, IA 52001  
www.washington.dbqschools.org

P: 563/552-4800 | F: 563/552-4801

**Principal:** Brian Howes

**Secretary:** Ann Droysler

## HIGH SCHOOLS (Grades 9-12)

### Hempstead High School

3715 Pennsylvania Avenue  
Dubuque, IA 52002  
www.hempstead.dbqschools.org

P: 563/552-5200 | F: 563/552-5231

**Principal:** Jerald (Lee) Kolker

**Secretary:** Pam Scales

### Senior High School

1800 Clarke Drive  
Dubuque, IA 52001  
www.senior.dbqschools.org

P: 563/552-5500 | F: 563/552-5702

**Principal:** Dan Johnson

**Secretary:** Julie McCaw

### Alta Vista Campus

1090 Alta Vista Street  
Dubuque, IA 52001  
www.altavista.dbqschools.org

P: 563/552-5800 | F: 563/552-5801

**Administrator:** Chris Oberhoffer

*Alternative Learning Center,  
HEART Program, Summit Program*

**Secretary:** Amber Rowley

### Cornerstone Academy

**Secretary:** Lori McDonnell

# SCHOOL CALENDAR

## 2020-2021 SCHOOL CALENDAR

Amended June 8, 2020

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1								
			1	2	3	4	2	3	4	5	6	7	8	6	7	8	9	10	11	12
5	6	7	8	9	10	11	9	10	11	12	13	14	15	13	14	15	16	17	18	19
12	13	14	15	16	17	18	16	17	18	19	20	21	22	20	21	22	23	24	25	26
19	20	21	22	23	24	25	23	24	25	26	27	28	29	27	28	29	30			
26	27	28	29	30	31		30	31												

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7			1	2	3	4	5
					2	3	8	9	10	11	12	13	14	6	7	8	9	10	11	12
4	5	6	7	8	9	10	15	16	17	18	19	20	21	13	14	15	16	17	18	19
11	12	13	14	15	16	17	22	23	24	25	26	27	28	20	21	22	23	24	25	26
18	19	20	21	22	23	24	29	30						27	28	29	30	31		
25	26	27	28	29	30	31														

JANUARY							FEBRUARY							MARCH							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2						5	6			1	2	3	4	5	6
					2	3						6	7			7	8	9	10	11	12
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
24	25	26	27	28	29	30	28							28	29	30	31				
31																					

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1								
					1	2	2	3	4	5	6	7	8			1	2	3	4	5
					2	3	9	10	11	12	13	14	15	6	7	8	9	10	11	12
4	5	6	7	8	9	10	16	17	18	19	20	21	22	13	14	15	16	17	18	19
11	12	13	14	15	16	17	23	24	25	26	27	28	29	20	21	22	23	24	25	26
18	19	20	21	22	23	24	30	31						27	28	29	30			
25	26	27	28	29	30															

### AUGUST

- 7: Professional-Learning Day
- 10, 11, 12 (half day): Professional Learning Days paid for by Teacher Quality Committee
- 13: Orientation (Grades PreK-5, 6, 9)
- 14: FIRST DAY OF SCHOOL (Grades K-12)
- 20: First Day of Preschool
- 21, 28: One-Hour Late Start

### SEPTEMBER

- 4, 11, 18, 25: One-Hour Late Start
- 7: No School (Labor Day)

### OCTOBER

- 2: No School
- 9, 16, 23: One-Hour Late Start
- 22, 26, 27, 28, 29: Parent-Teacher Conferences (scheduled by schools during this timeframe)
- 29-30: No School

### NOVEMBER

- 6, 13, 20: One-Hour Late Start
- 9: First Trimester Ends
- 25, 26, 27: No School (Thanksgiving)

### DECEMBER

- 4, 11, 18: One-Hour Late Start
- 22: First Semester Ends (High School)
- 23-31: No School (Winter Break)

### JANUARY

- 1: No School (Winter Break)
- 8, 15, 22, 29: One-Hour Late Start
- 18: No School (Martin Luther King Jr. Day)

### FEBRUARY

- 5: No School (Professional-Learning Day)
- 12, 19: One-Hour Late Start
- 18, 22, 23, 24, 25: Parent-Teacher Conferences (scheduled by schools during this timeframe)
- 25, 26: No School
- 26: Second Trimester Ends

### MARCH

- 5, 12, 26: One-Hour Late Start
- 15-19: No School (Spring Break)

### APRIL

- 2: No School
- 9, 16, 23, 30: One-Hour Late Start

### MAY

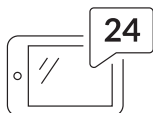
- 7, 14, 21, 28: One-Hour Late Start
- 24: Last Day for Seniors
- 29: Graduation at Five Flags Center (Senior at 10 a.m., Hempstead at 3 p.m.)
- 31: No School (Memorial Day)

### JUNE

- 1: Last Scheduled Day of Classes
- 2: Staff Professional-Learning Day (or following last day of school)
- 2, 3, 4, 7, 8: Make-up Day if Needed

Additional make-up days will be added to the end of the school year, if necessary.

- Professional-Learning Day (No School)
- Student Orientation (Select Grades)
- First/Last Day of School
- First Day of Preschool
- One-Hour Late Start
- Non-school Day
- Make-up Day
- Parent-Teacher Conference Day
- End of Trimester
- End of Semester
- High School Graduation



**Connect with us any day of the year.** Looking for lunch menus? Checking grades in Infinite Campus? Viewing the event calendar? It's just a click away all day, every day at: » [www.dbqschools.org](http://www.dbqschools.org)



**Let your fingers do the walking...** Not near a computer? The answers to two common questions are a phone call away. » **SCHOOL LUNCH HOTLINE: 563/552-3250** » **WEATHER HOTLINE: 563/552-3035**

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