



Dubuque
COMMUNITY SCHOOLS

»» 2019-2020

PARENT-STUDENT HANDBOOK

DISTRICT WEBSITE

» www.dbqschools.org

The Dubuque Community School District website is the official electronic communication tool for the district. Parents and students will find a variety of helpful, timely information throughout the site, including the following:

- School Calendar
- School Board Policies
- School Board Agendas
- School Delay Info
- Staff Directory
- Calendar of Events
- Lunch Menus
- Registration Schedules
- Open Enrollment Details

Look for frequently used webpages referenced throughout this handbook for your convenience.

ASBESTOS NOTICE

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted to determine the extent of and develop solutions for any problems schools may have with asbestos.

To give you some background, asbestos has been used as a building material for many years. Asbestos' properties made it an ideal building material for insulation, sound absorption, decorative plasters, fireproofing, and a variety of miscellaneous uses. EPA began action to limit uses of asbestos products in 1973 and banned most uses of asbestos products as building materials in 1978.

A certified asbestos inspector examines our facilities every year, as required by AHERA. This inspection was completed in January 2019.

The Management Planner has developed an asbestos management plan for our facilities which includes: this notification letter, education and training of our employees, and a set of plans and procedures designed to minimize the disturbance of the asbestos containing materials, and plans for regular monitoring of the asbestos-containing materials.

A copy of the asbestos management plan is available for your inspection in our Buildings and Grounds Offices during regular office hours. All inquiries regarding the plan should be directed to Charlie Clasen, Assistant Manager of Buildings and Grounds, who is our Asbestos Program Manager.

Our intent is not only to comply with, but exceed federal, state and local regulations in this area. Our plan is to take whatever steps are necessary to ensure that our students and employees have a healthy, safe environment in which to learn and work.

PUBLIC NOTICE: TITLE IX

The Dubuque Community School District does not discriminate on the basis of sex in admission to or employment in its education programs and activities. Inquiries regarding Title IX and the Title IX regulations can be referred to the designated Title IX Coordinator.

The district is also committed to creating school environments which are free from any form of sexual harassment or discrimination.

WEATHER-RELATED INFORMATION

Inclement weather may cause the district to cancel school, delay start times or release early. This decision is based on district-wide conditions, on-site observations and weather reports.

When a schedule change is made due to inclement weather, families will be notified by phone, email and/or text message using the district's mass notification system. The district's inclement weather line (563/552-3035), website (www.dbqschools.org), and social media channels (facebook.com/dbqschools and twitter.com/dbqschools) will also be updated and area television and radio stations will be notified of the change. When a full day is canceled, it is made up at a later date.

NOTICE OF NON-DISCRIMINATION

The Dubuque Community School District will not discriminate in its educational activities on the basis of age, ancestry, color, creed, familial status, gender identity, marital status, national origin, physical attributes, physical or mental ability or disability, political belief, political party preference, race, religion, sex, sexual orientation, or socioeconomic status and provides equal access to the Boy Scouts and other designated youth groups.

The Dubuque Community School District offers Career Technical Education (CTE) programs in the following service areas:

- Agricultural Education
- Business Education
- Health Occupations Education
- Family and Consumer Sciences Education
- Industrial Education
- Marketing Education

To be admitted for CTE courses, students must meet the necessary course prerequisites. The district will not discriminate in determining CTE admission and participation. Lack of English language skills will also not be a barrier to admission and participation in the district's CTE programs.

For the full policies, see SCHOOL BOARD POLICIES #1001 AND #1005.

Please direct inquiries about this statement to:

Amy Hawkins
Dubuque Community Schools
2300 Chaney Road
Dubuque, Iowa 52001-3095
ahawkins@dbqschools.org
563/552-3000

ERRORS AND OMISSIONS

The Dubuque Community School District has taken every effort to ensure the accuracy and timeliness of this publication. In the event of a typographical error or omission, the official documented board policy or board action will serve as recognized policy. Some policies may be revised throughout the year.

The most current policies can always be found at:
www.dbqschools.org/schoolboard



Fall 2019

Dear Families,

Welcome back for the 2019-20 school year! On behalf of the over 1,800 staff members in our 18 schools and throughout the district, I want you to know that we are excited for the many opportunities that are ahead of us as we begin this new year.

Throughout the year, I hope you will see that our priority is not to simply teach students facts and figures – it is to arm them with the knowledge and skills they will need to find success in our ever-changing world. As we work to achieve this goal, we remain committed to our mission: **To develop world-class learners and citizens of character in a safe and inclusive learning community.**

Guided by seven dedicated members on the Board of Education, we are committed to providing a first-rate educational experience to our students. We are also dedicated to achieving strategic growth in the areas of student achievement, student development, community engagement, effective resource management and employee excellence.

As educators of tomorrow's adults, we know that our responsibilities are great. But, we can't do it alone. We rely on your help and assistance. Here are a few things you can do to make a great impact in the life of your child(ren):

- Become involved at the school your child(ren) attend
- Communicate with us if there are concerns or changes with your child(ren)
- Remember to stress that education is important and that the number one job of your child(ren) is attending school

In the pages that follow, you will find important information to get the year started on the right foot. This handbook includes federal, state and district policy information, some of which we are required to distribute to you annually. **Please take a moment to review the information in the handbook.**

Lastly, thank you for your continued support of our students. We look forward to another outstanding year and hope you will contact us if there is anything we can do to serve you better.

Sincerely,

A handwritten signature in black ink that reads "Stan Rheingans". The signature is fluid and cursive, with a long, sweeping underline that extends across the width of the name.

Stan Rheingans
Superintendent of Schools

» MISSION + VISION + VALUES

MISSION

TO DEVELOP
WORLD-CLASS
LEARNERS
AND CITIZENS
OF CHARACTER
IN A SAFE AND
INCLUSIVE
LEARNING
COMMUNITY

VISION

Unfolding the potential of every student by empowering the teacher/student relationship through:

- promoting the roles and responsibilities we all have in the 21st-century learning process;
- removing barriers;
- creating an environment where character and citizenship count;
- leveraging content knowledge to become critical thinkers and problem solvers; and
- providing multiple pathways to unlocking student potential.

VALUES

The Board of Education values:

- Essential skills of digital-age literacy, inventive thinking, effective communication, and high productivity
- Innovative programming options
- Extra-curricular activities and character development
- Building leadership capacity for all employees
- Community engagement and multiple ways of communication
- Being transparent, ethical, equitable and using resources wisely

Want to see the MISSION, VISION and VALUES come to life?

Look no further than the district's strategic plan. Online now at www.dbqschools.org/strategicplan.

» DISTRICT STAFF

BOARD OF EDUCATION

Please see www.dbqschools.org/schoolboard for a current list of board members and officers.

Looking for someone?



Find an up-to-date listing of district contacts for administrative and curricular areas online at: www.dbqschools.org/contact

OR



If you are unsure who to contact for more information on a particular topic, call the main district office at **562/552-3000** to be directed to the appropriate staff member.

EXECUTIVE STAFF

EDUCATIONAL LEADERSHIP

EXECUTIVE DIRECTOR OF ELEMENTARY EDUCATION
Cindy Steffens

EXECUTIVE DIRECTOR OF SECONDARY EDUCATION
Mark Burns

EXECUTIVE DIRECTOR OF SPECIAL EDUCATION
Brenda Duvel

EXECUTIVE DIRECTOR OF STUDENT SERVICES
Shirley Horstman

OPERATIONAL LEADERSHIP

CHIEF FINANCIAL OFFICER
Kevin Kelleher

CHIEF HUMAN RESOURCES OFFICER
Amy Hawkins

CHIEF COMMUNICATION OFFICER
Mike Cyze

CHIEF TECHNOLOGY OFFICER
Coby Culbertson

» SCHOOL DIRECTORY

ELEMENTARY SCHOOLS (Grades PreK-5)

Audubon Elementary School

605 Lincoln Avenue
Dubuque, IA 52001
www.audubon.dbqschools.org

P: 563/552-3300 | F: 563/552-3301

Principal: Ed Glaser

Secretary: Brenda Roschen

Bryant Elementary School

1280 Rush Street
Dubuque, IA 52003
www.bryant.dbqschools.org

P: 563/552-3400 | F: 563/552-3401

Principal: Megan Richardson

Secretary: Tara Franklin

Carver Elementary School

2007 Radford Road
Dubuque, IA 52002
www.carver.dbqschools.org

P: 563/552-4500 | F: 563/552-4501

Principal: Andy Peterson

Secretary: Becky Neumann

Eisenhower Elementary School

3170 Spring Valley Road
Dubuque, IA 52001
www.eisenhower.dbqschools.org

P: 563/552-3500 | F: 563/552-3501

Principal: Andy Ferguson

Secretary: Julie Banigan

Fulton Elementary School

2540 Central Avenue
Dubuque, IA 52001
www.fulton.dbqschools.org

P: 563/552-3650 | F: 563/552-3651

Principal: Chris Nugent

Secretary: Tracy Grant

Hoover Elementary School

3259 St. Anne Drive
Dubuque, IA 52001
www.hoover.dbqschools.org

P: 563/552-3700 | F: 563/552-3701

Principal: Kathleen Walech-Haas

Secretary: Jessica Hohmann

Irving Elementary School

2520 Pennsylvania Avenue
Dubuque, IA 52001
www.irving.dbqschools.org

P: 563/552-3800 | F: 563/552-3801

Principal: Susan Meehan

Secretary: Carrie Welu

Kennedy Elementary School

2135 Woodland Drive
Dubuque, IA 52002
www.kennedy.dbqschools.org

P: 563/552-3900 | F: 563/552-3901

Principal: Nicholas Hess

Secretary: Karrie Moeller

Lincoln Elementary School

555 Nevada Street
Dubuque, IA 52001
www.lincoln.dbqschools.org

P: 563/552-4050 | F: 563/552-4051

Principal: Randy Farnum

Secretary: Kristi Egan

Marshall Elementary School

1450 Rhombert Avenue
Dubuque, IA 52001
www.marshall.dbqschools.org

P: 563/552-4100 | F: 563/552-4101

Principal: Sheila Schmidt

Secretary: Linda Delaney

Prescott Elementary School

1151 White Street
Dubuque, IA 52001
www.prescott.dbqschools.org

P: 563/552-4200 | F: 563/552-4201

Principal: Vicki Sullivan

Secretary: Angela Watkins

Sageville Elementary School

12015 Sherrill Road
Dubuque, IA 52002
www.sageville.dbqschools.org

P: 563/552-4300 | F: 563/552-4301

Principal: Jean McDonald

Secretary: Karen Bahl

Table Mound Elementary School

100 Tower Drive
Dubuque, IA 52003
www.tablemound.dbqschools.org

P: 563/552-4400 | F: 563/552-4401

Principal: Matthew Hull

Secretary: Julie Koontz

MIDDLE SCHOOLS (Grades 6-8)

Jefferson Middle School

1105 Althausen Avenue
Dubuque, IA 52001
www.jefferson.dbqschools.org

P: 563/552-4700 | F: 563/552-4701

Principal: Kelly Molony

Secretary: Judy Sheridan

Roosevelt Middle School

2001 Radford Road
Dubuque, IA 52002
www.roosevelt.dbqschools.org

P: 563/552-5000 | F: 563/552-5001

Principal: Jeff Johl

Secretary: Terri Kluesner

Washington Middle School

51 North Grandview Avenue
Dubuque, IA 52001
www.washington.dbqschools.org

P: 563/552-4800 | F: 563/552-4801

Principal: Brian Howes

Secretary: Ann Droeszler

HIGH SCHOOLS (Grades 9-12)

Hempstead High School

3715 Pennsylvania Avenue
Dubuque, IA 52002
www.hempstead.dbqschools.org

P: 563/552-5200 | F: 563/552-5231

Principal: Jerald (Lee) Kolker

Secretary: Pam Scales

Senior High School

1800 Clarke Drive
Dubuque, IA 52001
www.senior.dbqschools.org

P: 563/552-5500 | F: 563/552-5702

Principal: Dan Johnson

Secretary: Julie McCaw

Alta Vista Campus

1090 Alta Vista Street
Dubuque, IA 52001
www.altavista.dbqschools.org

Alternative Learning Center,

HEART Program, Summit Program

P: 563/552-5800 | F: 563/552-5801

Assistant Principal: Chris Oberhoffer

Secretary: Amber Rowley

Cornerstone Academy

P: 563/552-4600 | F: 563/552-4601

Assistant Principal: Casey Studer

Secretary: Lori McDonnell

SCHOOL CALENDAR

2019-2020 SCHOOL CALENDAR

Adopted January 14, 2019

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	1	2	3	4	5	6	7	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	1	2	3	4	5	6	7	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31				

APRIL							MAY							JUNE								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3	4						1	2			1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13		
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20		
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27		
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30						

AUGUST

- 15, 16, 19, 20, 21, 22: Professional-Learning Days
- 23: Orientation (Grades PreK-5, 6, 9)
- 26: FIRST DAY OF SCHOOL (Grades K-12)
- 28: First Day of Preschool
- 30: One-Hour Late Start

SEPTEMBER

- 2: No School (Labor Day)
- 6, 13, 20, 27: One-Hour Late Start

OCTOBER

- 4: No School (Professional-Learning Day)
- 11, 18, 25: One-Hour Late Start
- 24, 28, 29, 30, 31: Parent-Teacher Conferences (scheduled by schools during this timeframe)
- 31: No School

NOVEMBER

- 1: No School
- 8, 15, 22: One-Hour Late Start
- 18: First Trimester Ends
- 27: No School (Half-Day Professional Learning paid for by Teacher Quality Committee)
- 28, 29: No School (Thanksgiving)

DECEMBER

- 6, 13, 20: One-Hour Late Start
- 23-31: No School (Winter Break)

JANUARY

- 1: No School (Winter Break)
- 3, 10, 17, 24, 31: One-Hour Late Start
- 17: First Semester Ends (High School)
- 20: No School (Martin Luther King Jr. Day)

FEBRUARY

- 7: No School (Professional-Learning Day)
- 13, 17, 18, 19, 20: Parent-Teacher Conferences (scheduled by schools during this timeframe)
- 14, 28: One-Hour Late Start
- 20, 21: No School
- 27: Second Trimester Ends

MARCH

- 6, 13, 27: One-Hour Late Start
- 16-20: No School (Spring Break)

APRIL

- 3, 17, 24: One-Hour Late Start
- 10: No School

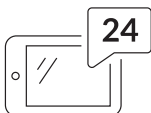
MAY

- 1, 8, 15, 22, 29: One-Hour Late Start
- 26: Last Day for Seniors
- 25: No School (Memorial Day)
- 30: Graduation at Five Flags Center (Hempstead at 10 a.m., Senior at 3 p.m.)

JUNE

- 2: Last Scheduled Day of Classes
- 3: Staff Professional-Learning Day (or following last day of school)
- 3, 4, 5, 8, 9: Make-up Day if Needed
- Additional make-up days will be added to the end of the school year, if necessary.

- Professional-Learning Day (No School)
- Student Orientation (Select Grades)
- First/Last Day of School
- First Day of Preschool
- One-Hour Late Start
- Non-school Day
- Make-up Day
- Parent-Teacher Conference Day
- End of Trimester
- End of Semester
- High School Graduation



Connect with us any day of the year. Looking for lunch menus? Checking grades in Infinite Campus? Viewing the event calendar? It's just a click away all day, every day at: » www.dbqschools.org



Let your fingers do the walking... Not near a computer? The answers to two common questions are a phone call away. » **SCHOOL LUNCH HOTLINE: 563/552-3250** » **WEATHER HOTLINE: 563/552-3035**

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