

### **Preparation and Presentation of the Budget**

The preparation and presentation of the budget shall be the responsibility of the superintendent. Prior to April 15 of each year, a preliminary budget projection of the School District's financial needs shall be presented by the superintendent/or designee to the Board of Directors.

Adopted: April 13, 1987  
Reviewed: January 25, 2012  
Revised: September 18, 2017