



Dubuque
COMMUNITY SCHOOLS

»» 2018-2019

PARENT-STUDENT HANDBOOK

DISTRICT WEBSITE

» www.dbqschools.org

The Dubuque Community School District website is the official electronic communication tool for the district. Parents and students will find a variety of helpful, timely information throughout the site, including the following:

- School Calendar
- School Board Policies
- School Board Agendas
- School Delay Info
- Staff Directory
- Calendar of Events
- Lunch Menus
- Registration Schedules
- Open Enrollment Details

Look for frequently used webpages referenced throughout this handbook for your convenience.

ASBESTOS NOTICE

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted to determine the extent of and develop solutions for any problems schools may have with asbestos.

To give you some background, asbestos has been used as a building material for many years. Asbestos' properties made it an ideal building material for insulation, sound absorption, decorative plasters, fireproofing, and a variety of miscellaneous uses. EPA began action to limit uses of asbestos products in 1973 and banned most uses of asbestos products as building materials in 1978.

A certified asbestos inspector examines our facilities every three years, as required by AHERA. This inspection was completed in January 2017.

The Management Planner has developed an asbestos management plan for our facilities which includes: this notification letter, education and training of our employees, and a set of plans and procedures designed to minimize the disturbance of the asbestos containing materials, and plans for regular monitoring of the asbestos-containing materials.

A copy of the asbestos management plan is available for your inspection in our Buildings and Grounds Offices during regular office hours. All inquiries regarding the plan should be directed to Charlie Clasen, Assistant Manager of Buildings and Grounds, who is our Asbestos Program Manager.

Our intent is not only to comply with, but exceed federal, state and local regulations in this area. Our plan is to take whatever steps are necessary to ensure that our students and employees have a healthy, safe environment in which to learn and work.

PUBLIC NOTICE: TITLE IX

The Dubuque Community School District does not discriminate on the basis of sex in admission to or employment in its education programs and activities. Inquiries regarding Title IX and the Title IX regulations can be referred to the designated Title IX Coordinator.

The district is also committed to creating school environments which are free from any form of sexual harassment or discrimination.

WEATHER-RELATED INFORMATION

Inclement weather may cause the district to cancel school, delay start times or release early. This decision is based on district-wide conditions, on-site observations and weather reports.

When a schedule change is made due to inclement weather, families will be notified by phone, email and/or text message using the district's mass notification system. The district's inclement weather line (563/552-3035), website (www.dbqschools.org), and social media channels (facebook.com/dbqschools and twitter.com/dbqschools) will also be updated and area television and radio stations will be notified of the change. When a full day is canceled, it is made up at a later date.

NOTICE OF NON-DISCRIMINATION

The Dubuque Community School District will not discriminate in its educational activities on the basis of age, ancestry, color, creed, familial status, gender identity, marital status, national origin, physical attributes, physical or mental ability or disability, political belief, political party preference, race, religion, sex, sexual orientation, or socioeconomic status and provides equal access to the Boy Scouts and other designated youth groups.

The Dubuque Community School District offers Career Technical Education (CTE) programs in the following service areas:

- Agricultural Education
- Business Education
- Health Occupations Education
- Family and Consumer Sciences Education
- Industrial Education
- Marketing Education

To be admitted for CTE courses, students must meet the necessary course prerequisites. The district will not discriminate in determining CTE admission and participation. Lack of English language skills will also not be a barrier to admission and participation in the district's CTE programs.

For the full policies, see SCHOOL BOARD POLICIES #1001 AND #1005.

Please direct inquiries about this statement to:

Phil Kramer
Dubuque Community Schools
2300 Chaney Road
Dubuque, Iowa 52001-3095
pkramer@dbqschools.org
563/552-3000

ERRORS AND OMISSIONS

The Dubuque Community School District has taken every effort to ensure the accuracy and timeliness of this publication. In the event of a typographical error or omission, the official documented board policy or board action will serve as recognized policy. Some policies may be revised throughout the year.

The most current policies can always be found at:
www.dbqschools.org/schoolboard



Fall 2018

Dear Families,

Welcome back for the 2018-19 school year! On behalf of the over 1,800 staff members in our 18 schools and throughout the district, I want you to know that we are excited for the many opportunities that are ahead of us as we begin this new year.

Throughout the year, I hope you will see that our priority is not to simply teach students facts and figures – it is to arm them with the knowledge and skills they will need to find success in our ever-changing world. As we work to achieve this goal, we remain committed to our mission: **To develop world-class learners and citizens of character in a safe and inclusive learning community.**

Guided by seven dedicated members on the Board of Education, we are committed to providing a first-rate educational experience to our students. We are also dedicated to achieving strategic growth in the areas of student achievement, student development, community engagement, effective resource management and employee excellence.

As educators of tomorrow's adults, we know that our responsibilities are great. But, we can't do it alone. We rely on your help and assistance. Here are a few things you can do to make a great impact in the life of your child(ren):

- Become involved at the school your child(ren) attend
- Communicate with us if there are concerns or changes with your child(ren)
- Remember to stress that education is important and that the number one job of your child(ren) is attending school

In the pages that follow, you will find important information to get the year started on the right foot. This handbook includes federal, state and district policy information, some of which we are required to distribute to you annually. **Please take a moment to review the information in the handbook.**

Lastly, thank you for your continued support of our students. We look forward to another outstanding year and hope you will contact us if there is anything we can do to serve you better.

Sincerely,

A handwritten signature in black ink that reads "Stan Rheingans". The signature is fluid and cursive, with a long, sweeping underline that extends across the width of the name.

Stan Rheingans
Superintendent of Schools

» MISSION + VISION + VALUES

MISSION

TO DEVELOP
WORLD-CLASS
LEARNERS
AND CITIZENS
OF CHARACTER
IN A SAFE AND
INCLUSIVE
LEARNING
COMMUNITY

VISION

Unfolding the potential of every student by empowering the teacher/student relationship through:

- promoting the roles and responsibilities we all have in the 21st century learning process;
- removing barriers;
- creating an environment where character and citizenship count;
- leveraging content knowledge to become critical thinkers and problem solvers; and
- providing multiple pathways to unlocking student potential.

VALUES

The Board of Education values:

- Essential skills of digital-age literacy, inventive thinking, effective communication, and high productivity
- Innovative programming options
- Extra-curricular activities and character development
- Building leadership capacity for all employees
- Community engagement and multiple ways of communication
- Being transparent, ethical, and using resources wisely

Want to see the MISSION, VISION and VALUES come to life?

Look no further than the district's strategic plan. Online now at www.dbqschools.org/strategicplan.

» DISTRICT STAFF

BOARD OF EDUCATION

Please see www.dbqschools.org/schoolboard for a current list of board members and officers.

Looking for someone?



Find an up-to-date listing of district contacts for administrative and curricular areas online at: www.dbqschools.org/contact

OR



If you are unsure who to contact for more information on a particular topic, call the main district office at **562/552-3000** to be directed to the appropriate staff member.

THE SUPERINTENDENT'S CABINET

Superintendent of Schools

Stan Rheingans

Executive Director of Finance and Business Services

Kevin Kelleher

Executive Director of Human Resources

Philip Kramer

Director of Activities and Athletics

Amy Hawkins

Director of Elementary Education

Cindy Steffens

Director of School and Community Relations

Mike Cyze

Director of Secondary Education

Mark Burns

Director of Student Services

Shirley Horstman

Director of Technology

Coby Culbertson

» SCHOOL DIRECTORY

ELEMENTARY SCHOOLS (GRADES PREK-5)

AUDUBON ELEMENTARY SCHOOL	605 Lincoln Avenue, Dubuque, IA 52001-3411 www.audubon.dbqschools.org	P: 563/552-3300 Principal: Ed Glaser	F: 563/552-3301 Secretary: Brenda Roschen
BRYANT ELEMENTARY SCHOOL	1280 Rush Street, Dubuque, IA 52003-7597 www.bryant.dbqschools.org	P: 563/552-3400 Principal: Megan Richardson	F: 563/552-3401 Secretary: Tara Franklin
CARVER ELEMENTARY SCHOOL	2007 Radford Road, Dubuque, IA 52002 www.carver.dbqschools.org	P: 563/552-4500 Principal: Joe Maloney	F: 563/552-4501 Secretary: Becky Christy
EISENHOWER ELEMENTARY SCHOOL	3170 Spring Valley Road, Dubuque, IA 52001-1500 www.eisenhower.dbqschools.org	P: 563/552-3500 Principal: Andy Ferguson	F: 563/552-3501 Secretary: Juli Banigan
FULTON ELEMENTARY SCHOOL	2540 Central Avenue, Dubuque, IA 52001-3303 www.fulton.dbqschools.org	P: 563/552-3650 Principal: Chris Nugent	F: 563/552-3651 Secretary: Tracy Grant
HOOVER ELEMENTARY SCHOOL	3259 St. Anne Drive, Dubuque, IA 52001-3700 www.hoover.dbqschools.org	P: 563/552-3700 Principal: Kathleen Walech-Haas	F: 563/552-3701 Secretary: Jessica Hohmann
IRVING ELEMENTARY SCHOOL	2520 Pennsylvania Avenue, Dubuque, IA 52001-3036 www.irving.dbqschools.org	P: 563/552-3800 Principal: Susan Meehan	F: 563/552-3801 Secretary: Carrie Welu
KENNEDY ELEMENTARY SCHOOL	2135 Woodland Drive, Dubuque, IA 52002-3826 www.kennedy.dbqschools.org	P: 563/552-3900 Principal: Brenda Duvel	F: 563/552-3901 Secretary: Karrie Moeller
LINCOLN ELEMENTARY SCHOOL	555 Nevada Street, Dubuque, IA 52001-6438 www.lincoln.dbqschools.org	P: 563/552-4050 Principal: Randy Farnum	F: 563/552-4051 Secretary: Katie Preston
MARSHALL ELEMENTARY SCHOOL	1450 Rhomberg Avenue, Dubuque, IA 52001-2242 www.marshall.dbqschools.org	P: 563/552-4100 Principal: Sheila Schmidt	F: 563/552-4101 Secretary: Linda Delaney
PRESCOTT ELEMENTARY SCHOOL	1151 White Street, Dubuque, IA 52001-5070 www.prescott.dbqschools.org	P: 563/552-4200 Principal: Vicki Sullivan	F: 563/552-4201 Secretary: Nicole Borovic
SAGEVILLE ELEMENTARY SCHOOL	12015 Sherrill Road, Dubuque, IA 52002-9706 www.sageville.dbqschools.org	P: 563/552-4300 Principal: Jean McDonald	F: 563/552-4301 Secretary: Karen Bahl
TABLE MOUND ELEMENTARY SCHOOL	100 Tower Drive, Dubuque, IA 52003-8074 www.tablemound.dbqschools.org	P: 563/552-4400 Principal: Matthew Hull	F: 563/552-4401 Secretary: Julie Koontz

MIDDLE SCHOOLS (GRADES 6-8)

JEFFERSON MIDDLE SCHOOL	1105 Althausen Avenue, Dubuque, IA 52001-2099 www.jefferson.dbqschools.org	P: 563/552-4700 Principal: Kelly Molony	F: 563/552-4701 Secretary: Judy Sheridan
ROOSEVELT MIDDLE SCHOOL	2001 Radford Road, Dubuque, IA 52002 www.roosevelt.dbqschools.org	P: 563/552-5000 Principal: Jeff Johll	F: 563/552-5001 Secretary: Terri Kluesner
WASHINGTON MIDDLE SCHOOL	51 North Grandview Avenue, Dubuque, IA 52001-6390 www.washington.dbqschools.org	P: 563/552-4800 Principal: Brian Howes	F: 563/552-4801 Secretary: June Stecklein

HIGH SCHOOLS (GRADES 9-12)

HEMPSTEAD HIGH SCHOOL	3715 Pennsylvania Avenue, Dubuque, IA 52002-3792 www.hempstead.dbqschools.org	P: 563/552-5200 Principal: Jerald (Lee) Kolker	F: 563/552-5231 Secretary: Pam Scales
SENIOR HIGH SCHOOL	1800 Clarke Drive, Dubuque, IA 52001-4199 www.senior.dbqschools.org	P: 563/552-5500 Principal: Dan Johnson	F: 563/552-5702 Secretary: Julie McCaw
ALTA VISTA CAMPUS	1090 Alta Vista, Dubuque, IA 52001-6197 Assistant Principal: Chris Oberhoffer	P: 563/552-5850 Secretary: Amber Rowley	F: 563/552-5851

SCHOOL CALENDAR

2018-2019 SCHOOL CALENDAR

Adopted January 9, 2017

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4	2	3	4	5	6	7	8
8	9	10	11	12	13	14	5	6	7	8	9	10	11	9	10	11	12	13	14	15
15	16	17	18	19	20	21	12	13	14	15	16	17	18	16	17	18	19	20	21	22
22	23	24	25	26	27	28	19	20	21	22	23	24	25	23	24	25	26	27	28	29
29	30	31					26	27	28	29	30	31		30						

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	2	3	4	5	6	7	8
7	8	9	10	11	12	13	4	5	6	7	8	9	10	9	10	11	12	13	14	15
14	15	16	17	18	19	20	11	12	13	14	15	16	17	16	17	18	19	20	21	22
21	22	23	24	25	26	27	18	19	20	21	22	23	24	23	24	25	26	27	28	29
28	29	30	31				25	26	27	28	29	30		30	31					

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1	2	3	4	5	6	7	8	9
6	7	8	9	10	11	12	3	4	5	6	7	8	9	10	11	12	13	14	15	16
13	14	15	16	17	18	19	10	11	12	13	14	15	16	17	18	19	20	21	22	23
20	21	22	23	24	25	26	17	18	19	20	21	22	23	24	25	26	27	28	29	30
27	28	29	30	31			24	25	26	27	28			31						

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
														2	3	4	5	6	7	8
7	8	9	10	11	12	13	5	6	7	8	9	10	11	9	10	11	12	13	14	15
14	15	16	17	18	19	20	12	13	14	15	16	17	18	16	17	18	19	20	21	22
21	22	23	24	25	26	27	19	20	21	22	23	24	25	23	24	25	26	27	28	29
28	29	30					26	27	28	29	30	31		30						

AUGUST
 15, 16, 17, 20, 21: Professional-Learning Days
 22: Orientation (Grades PreK-5, 6, 9)
 23: FIRST DAY OF SCHOOL
 24, 31: One-Hour Late Start

SEPTEMBER
 3: No School (Labor Day)
 7, 14, 28: One-Hour Late Start
 21: No School (Professional-Learning Day)

OCTOBER
 5, 12, 26: One-Hour Late Start
 11, 15, 16, 17, 18: Parent-Teacher Conferences (scheduled by buildings on these days)
 18, 19: No School

NOVEMBER
 2, 9, 16, 30: One-Hour Late Start
 16: First Trimester Ends
 21: No School (Half-Day Professional Learning paid for by Teacher Quality Committee)
 22, 23: No School (Thanksgiving)

DECEMBER
 7, 14, 21: One-Hour Late Start
 24-31: No School (Winter Break)

JANUARY
 1, 2: No School (Winter Break)
 4, 11, 18, 25: One-Hour Late Start
 11: First Semester Ends (High School)
 21: No School (Martin Luther King Jr. Day)

FEBRUARY
 1: No School (Professional-Learning Day)
 8, 22: One-Hour Late Start
 7, 11, 12, 13, 14: Parent-Teacher Conferences (scheduled by buildings on these days)
 14, 15: No School
 27: Second Trimester Ends

MARCH
 1, 8, 15, 22: One-Hour Late Start
 25-29: No School (Spring Break)

APRIL
 5, 12, 26: One-Hour Late Start
 19: No School

MAY
 3, 10, 17, 24: One-Hour Late Start
 24: Last Day for Seniors
 27: No School (Memorial Day)
 31: Last Scheduled Day of Classes

JUNE
 1: Graduation at Five Flags Center (Senior at 10 a.m., Hempstead at 3 p.m.)
 3: Staff Professional-Learning Day (or following last day of school)
 3, 4, 5, 6, 7: Make-up Day if Needed

Additional make-up days will be added to the end of the school year, if necessary.

○ Professional-Learning Day (No School)
○ Student Orientation (Select Grades)
☀ First/Last Day of School
— One-Hour Late Start

□ Non-school Day
□ Make-up Day
— Parent-Teacher Conference Day
⏏ End of Trimester
⏏ End of Semester
🎓 High School Graduation

24 Connect with us any day of the year. Looking for lunch menus? Checking grades in Infinite Campus? Viewing the event calendar? It's just a click away all day, every day at:
 » www.dbqschools.org

24 Let your fingers do the walking... Not near a computer? The answers to two common questions are a phone call away.
 » SCHOOL LUNCH HOTLINE: 563/552-3250
 » WEATHER HOTLINE: 563/552-3035