

Student Fees

The Board of Directors shall, upon the recommendation of the Superintendent, annually review and adopt a schedule of student fees for the upcoming school year. Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent.

Adopted: April 13, 1987
Revised: December 10, 2012
Reviewed: October 23, 2017

Student Fee Waiver and Reduction Procedures

The board recognizes that while certain student fees charged are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant full waivers or partial waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

Waivers

Full Waivers – A student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, Supplemental Security Income guidelines, or transportation assistance under open enrollment.

Partial Waivers – A student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. The reduction percentage will be forty percent resulting in a charge or fee of sixty percent of the standard or full fee.

Students in foster care automatically qualify for a full waiver.

Application

Parents or students eligible for a fee waiver shall make an application on the form provided by the school district. Applications must be renewed annually.

Confidentiality

The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.

Appeals

If parents are dissatisfied with the rule of the officials, they may wish to discuss the decisions with the determining official on an informal basis. If they wish to make a formal appeal, a request may be made either orally or in writing to: Office of the Superintendent, 2300 Chaney Road, Dubuque, IA 52001-3095, 563-552-3012.

Fines or Charges

Fines or charges assessed for damage to or loss of school property are not fees and will not be waived.

Notice

The school district will annually notify parents and students of the waiver. The following information will be included in registration materials and printed in the student handbook.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. This waiver does not carry over from year to year and must be completed annually.