

Course Name: Vocational Skills

Course Description: This is a one-year, two-credit course designed to develop the competencies necessary for the student with disabilities to survive and prosper in the work environment. The goals of the vocational class will be to identify and describe ways to develop the student's personal/social/occupational competencies.

Course Expectations/Activities:

- Students will:
- Participate in student led business
 - Demonstrate good interview techniques and on the job etiquette
 - Complete application forms- orally or written
 - Increase stamina and production rates
 - Work independently and with a team
 - Become familiar with job seeking skills

Evaluation:

The number of points from daily work, completion of job related forms, work interviews, job sites, and participation (being actively involved in class activities) will determine the grade.

Grading Scale:

A	93-100%	B+	87-89%	C+	77-79%	D+	67-69%	F	0-59%
A-	90-92%	B	83-86%	C	73-76%	D	63-66%		
		B-	80-82%	C-	70-72%	D-	60-62%		

Attendance:

Regular attendance is expected. The Dubuque Community School District's policy 5107 on attendance will be followed (See Parent-Student Handbook passed out at registration).

Behavior Expectations:

1. Be respectful
2. Follow directions
3. Make good use of time

Classroom Rules:

1. No hats on once in the building
2. Non approved electronic devices need to be shut off and placed in a designated area at the beginning of each class. If the student refuses, the electronic device will be taken away from the student, taken to the office, and a parent has to pick it up from the main office.
3. No food and only clear liquids are allowed in a clear container (unless approved by teacher).

Interventions and consequences for not following these expectations could include a meeting with the teacher, a parent phone call, documentation of behavior, a 'lunch detention,' being sent to the AP's office with a written referral or a possible suspension. Students are expected to follow the Dubuque Community School District Student Behavior Policy 5200 found in the Parent-Student Handbook handed out at registration.

My contact information:

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