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iJAG Program Syllabus 2017-2018

Program Description: Relying on real-world, project-based instructional methods and an unconventional approach to personal connections with students, the iJAG teaching specialists work within conventional learning environments to help remove barriers and show students how to achieve the next step of their career or education.

Students enrolled in iJAG will receive academic credit for their work in the course. Students in the iJAG program will receive instruction in the classroom setting, but will also expand their leadership, team-work, and critical thinking skills through their participation in the Career Association. The Career Association focuses and plans activities within the scope of the following categories: Career Awareness, Social Awareness, Civic Awareness, Service Learning, and Leadership Development. The iJAG program strives to provide students with “voice and choice,” in the class activities that are planned for the school year.

One day a week, students will receive academic support from the iJAG education specialist. During this time, students will have the opportunity to catch up on coursework from other classes.

Grading System: Students will receive points for attendance, daily/weekly participation and assignments, quizzes, projects and journals. Points available per week will vary. The routine grading scale for Hempstead High School will be used:

A = 93-100%
A- =90-92%
B+ =87-89%
B =83-86%

B- =80-82%
C+ =77-79%
C =73-76%
C- =70-72%

D+ =67-69%
D = 63-66%
D- = 60-62%
F =59% or below

Class Conduct: Students are expected to conduct themselves in a manner that is respectful and consistent with behavior generally accepted in a school setting. As part of student “voice and choice,” each class will develop their own rules and expectations. Students will comply with the iJAG anti-bullying and harassment policy. Students are subject to the Hempstead High School disciplinary policy.

Course Content:

CAREER DEVELOPMENT COMPETENCIES

- A.1 Identify occupational interests, aptitudes and abilities
- A.2 Relate interests, aptitudes and abilities to appropriate occupations
- A.3 Identify desired life style and relate to selected occupations
- A.4 Develop a career path for a selected occupation
- A.5 Select an immediate job goal
- A.6 Describe the conditions and specifications of the job goal

JOB ATTAINMENT COMPETENCIES

- B.7 Construct a resume
- B.8 Conduct a job search
- B.9 Develop a letter of application
- B.10 Use the telephone to arrange an interview
- B.11 Complete application forms
- B.12 Complete employment tests
- B.13 Complete a job interview

JOB SURVIVAL COMPETENCIES

- C.14 Demonstrate appropriate appearance
- C.15 Identify expectations that employers have of employees
- C.16 Identify problems of new employees
- C.17 Demonstrate time management
- C.18 Follow directions
- C.19 Practice effective human relations
- C.20 Appropriately resign from a job

BASIC SKILLS COMPETENCIES

- D.21 Comprehend verbal communications
- D.22 Comprehend written communications
- D.23 Communicate in writing
- D.24 Communicate verbally
- D.25 Perform mathematical calculations

LEADERSHIP AND SELF-DEVELOPMENT COMPETENCIES

- E.26 Demonstrate team membership
- E.27 Demonstrate team leadership
- E.28 Deliver presentation to a group
- E.29 Compete successfully with peers
- E.30 Demonstrate commitment to an organization

PERSONAL SKILLS COMPETENCIES

- F.31 Explain the types of maturity
- F.32 Identify a self-value system and how it affects life
- F.33 Base decisions on values and goals
- F.34 Identify process of decision-making
- F.35 Demonstrate ability to assume responsibility for actions and decisions
- F.36 Demonstrate a positive attitude
- F.37 Develop healthy self-concept for home, school and work