



>> NEW to the district?

Complete the following if you have a **kindergartner** or **new student** to the district and have NOT completed a New Student Information Form or attended a kindergarten welcome session.

- 1 **Determine your home school**
 - » Go to www.dbqschools.org/transportation and click on the **ADDRESS SEARCH** link.
- 2 **Complete New Student Information Form**
 - » Go to www.dbqschools.org/registration and click on the **DISTRICT FORMS** link.
- 3 **Schedule a registration appointment**
 - » Call your home school to arrange a time to register your child.
 - » Bring your completed New Student Information Form and proof-of-age (birth certificate).
 - » At the appointment, you will receive an Access ID and instructions on how to complete the eRegistration process.
 - » *This step must be completed before the remainder of the eRegistration process.*



eREGISTRATION is QUICK and CONVENIENT!

You can register your student(s) any time, day or night, from any computer with an internet connection. **No internet access. No problem.** The Multicultural Family Center and Carnegie-Stout Public Library both offer free computer access and assistance with eREGISTRATION.

>> ALL STUDENTS (NEW and RETURNING)

- 1 **Complete eRegistration online**
 - » Go to www.dbqschools.org/registration and click on the **REGISTER NOW!** link. Sign in using your PowerSchool username and password.
 - NOTE: Your child is not considered registered until all required information is completed.*

- 2 **Pay for student fees and meals**
 - » Go to www.dbqschools.org/registration and click on the **STUDENT FEES** link.

- 3 **Complete required forms**
 - » Go to www.dbqschools.org/registration and click on the **DISTRICT FORMS** link.
 - » Print and complete the necessary forms for your student(s).
 - » Return completed forms to the office at your school in person OR by mail.

REQUIRED FOR KINDERGARTEN STUDENTS:

- CERTIFICATE OF IMMUNIZATION
- CERTIFICATE OF DENTAL SCREENING
- HOMELESS STUDENT QUESTIONNAIRE
- MIGRANT STUDENT FORM
- PROOF OF RESIDENCY
- MEDICAL EXAMINATION RECORD
- KINDERGARTEN MEDICAL QUESTIONNAIRE

REQUIRED FOR NEW STUDENTS:

- CERTIFICATE OF IMMUNIZATION (request this be sent from your previous school)
- CERTIFICATE OF DENTAL SCREENING (for grade 9 and students new to Iowa)
- HOMELESS STUDENT QUESTIONNAIRE
- MIGRANT STUDENT FORM
- PROOF OF RESIDENCY

REQUIRED FOR ALL STUDENTS:

- HOMELESS STUDENT QUESTIONNAIRE
- MIGRANT STUDENT FORM
- CERTIFICATE OF DENTAL SCREENING (grade 9 only)

- 4 **Review optional forms**
 - » Additional forms may be needed to request other services as appropriate.
 - » Go to www.dbqschools.org/registration and click on the **DISTRICT FORMS** link.