

## Re-engagement Center Goals and Strategies

### GOAL 1:

*Establish a Re-engagement Center for Youth aged 16-21 who Drop-out of the Dubuque Community Schools.*

Intervention and Strategies	Success Indicators	Assessment Methods	Persons Responsible	Timeline
What action steps will we take?	What measurable results do we expect?	How will we collect data to measure progress toward meeting goals?	Who will ensure the accomplishment of this goal?	When will we accomplish this goal?
Work with NICC to complete an MOU for physical space in the NICC downtown center	Physical space	Establishment of office	Shirley Horstman and NICC	By June 30, 2012
Create a warm and welcoming atmosphere for students and their families	A “homey” waiting room with comfortable furniture and pictures on the walls. Staff members greet each person by name.	Contents of waiting room and survey of re-engaged youth on the intake process	NICC and re-engagement specialist	By August, 2012
Hire a re-engagement coach	Person hired	Person is employed	Shirley Horstman	By July 1, 2012
Re-engagement coach will work to start up program and develop intake process.	Program is in place	Program has regular office hours and is up and running	Re-engagement coach, Shirley Horstman and NICC staff	September 1, 2012
Community Foundation will help with documents for marketing campaign.	Marketing documents	Samples of ads, flyers, etc.	Community Foundation, re-engagement coach.	August 2012 and beyond.
NICC and Dubuque Community School District Boards will be informed of the establishment of Re-engagement Center	Awareness of Center	Minutes of Board meetings reflecting Re-engagement Center as an agenda item.	Wendy Mihm-Herold and Shirley Horstman	Summer 2012
Iowa Workforce will help with area income and career information for intake process.	Factual local information on cost of living in Dubuque and ‘hot’ career areas in the Dubuqueland area.	Factual information sheets and career information sheets	Iowa Workforce and Re-engagement Coach.	Summer 2012.
Constant communication with Project HOPE members to provide support for the Re-engagement Center and NICC Success Center.	Guidance on process and community awareness.	Project HOPE minutes.	Eric Dregne, Wendy Mihm-Herold, Sue Stork, Shirley Horstman, and other Project HOPE members.	Ongoing

**Goal 2:**

*Re-engage 25% of students who drop-out of the Dubuque Community Schools each school year.*

<b>Intervention and Strategies</b>	<b>Success Indicators</b>	<b>Assessment Methods</b>	<b>Persons Responsible</b>	<b>Timeline</b>
<b>What action steps will we take?</b>	<b>What measurable results do we expect?</b>	<b>How will we collect data to measure progress toward meeting goals?</b>	<b>Who will ensure the accomplishment of this goal?</b>	<b>When will we accomplish this goal?</b>
Contact students who drop out within 10 days and again 30-45 days after they drop out	Awareness of reengagement center and student knowledge that we want them to graduate from high school	Contact log and drop out list generated by DCSD schools	Schools, re-engagement coach, and Shirley Horstman	Throughout each year as students drop out.
Meet with families as well as students who drop out.	Awareness of resources that will help the student re-engage and support of family to help student re-engage	Log of family contacts and meetings	Re-engagement coach	Throughout each year.
Conduct intake process with all youth aged 16-21 who enter into the re-engagement center.	Students feel welcomed and supported and re-engage in an educational system	Student satisfaction survey and number of students who enter center and number of students who re-engage in an educational system.	Shirley Horstman and re-engagement coach and NICC staff	As students come to the re-engagement center.
After (during) intake process work with the student, family, schools and community to develop a goal driven success plan for each student	Students will develop clear educational/career goals that they can reach.	Number of plans written and goals achieved.	Re-engagement coach	As students come into the re-engagement center
Provide support for youth who choose to re-engage until they graduate, enroll in an NICC program or get a job.	More students will “stick” or stay re-engaged.	Number of follow-up contacts and “stick” rate.	Re-engagement coach	Throughout each year.
Maintain accurate records (both confidential and non-confidential) of all contacts with various client groups, support personnel, and agencies in the community.	Records	Records will contain required information	Re-engagement coach.	August 2012 and continuously after that.

### Goal 3:

#### *Develop individualized plan for each drop-out who re-engages.*

Intervention and Strategies	Success Indicators	Assessment Methods	Persons Responsible	Timeline
What action steps will we take?	What measurable results do we expect?	How will we collect data to measure progress toward meeting goals?	Who will ensure the accomplishment of this goal?	When will we accomplish this goal?
Establish and maintain communication links with community agencies that serve homeless, neglected, delinquent, and dis-engaged students.	<ul style="list-style-type: none"> <li>Pipeline of services for dropouts who re-engage</li> </ul>	<ul style="list-style-type: none"> <li>Log of referrals</li> </ul>	<ul style="list-style-type: none"> <li>Re-engagement coach</li> </ul>	At the start of the re-engagement center and continuously after that.
Establish and maintain close contact with DCSD schools to find new drop outs and to re-enroll drop-outs who wish to graduate from a DCSD school.	Good communication between re-engagement coach and schools.	Names of folks in each school who re-engagement coach will work with.	Shirley Horstman, schools, re-engagement coach.	August 2012.
Conduct transcript, academic, and behavior data reviews for each drop out for the purpose of personalizing services for each student.	Clear picture of what is needed for drop out students to successfully re-engage.	Individual plans for drop outs who re-engage.	Schools and re-engagement coach.	August 2012 and continuously after that.
Develop individualized plan for each drop out who chooses to re-engage.	Drop out student will have goals to work on.	Number of plans written	Re-engagement coach and re-engaging drop out.	August 2012 and continuously after that.
Set up e2020 accounts for students who need to recover some credits.	Students will recapture needed credits	Number of e2020 credits completed at re-engagement center.	Re-engagement coach	August 2012 and continuously after that.
Work with NICC and Iowa Work Force to provide career training and employment options after obtainment of diploma or GED.	Students who graduate or get a GED and are employed.	Number of students who enroll in NICC programs or get jobs through Iowa Workforce.	Re-engagement coach, NICC staff, Iowa Workforce staff	August 2012 and continuously after that.
Meet regularly with drop outs (and families) who re-engage to ensure they succeed in meeting their goals.	Students who meet the goals in their individual plan	Number of goals achieved by students.	Re-engagement coach	August 2012 and continuously after that.